

**CITY OF COTTONDALE**  
**CUSTOMER ACH AUTHORIZATION FORM**

**SECTION 1 – CUSTOMER ACCOUNT INFORMATION - PRINT**

Account #: \_\_\_\_\_ Customer Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Best Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**SECTION II – BANK INFORMATION**

SELECT TYPE OF ACCOUNT:          Checking          Savings

Bank Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Branch Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

**SECTION III AUTHORIZATION**

I (we) hereby authorize the City of Cottondale to initiate a draft (withdrawal) from my (our) bank account listed above in the amount of the total of the current month water bill (includes water, sewer, Fire Surcharge, and garbage). **The draft will take place on the 5<sup>th</sup> day of the month or the following business day.**

This authorization shall remain active until I (the customer) have notified the City of Cottondale in writing or in person of its termination in such time and in such manner as to allow a reasonable opportunity to act upon it.

\_\_\_\_\_  
**Name                      PLEASE PRINT                      Date**

\_\_\_\_\_  
**Signature**

Return completed form to: [payables@cityofcottondale.net](mailto:payables@cityofcottondale.net)

<b>FOR OFFICE USE ONLY</b>
<input type="checkbox"/> <b>System set up</b> <b>Date:</b> _____