

COTTONDALE COMMUNITY CENTER
RENTAL FEE SCHEDULE

FEE SCHEDULE EFFECTIVE BEGINNING SEPTEMBER 20, 2022

Auditorium w/ Kitchen – One day rental (pay in advance) \$150	<u>\$150.00</u>
Deposit \$200 (Covers cleanup fee)	<u>\$200.00</u>
TOTAL	<u>\$350.00</u>

Community Center must be cleaned after event. Refer to the Checklist.

Optional Clean Up & Setup – The City will clean the Community Center after your event for an advanced payment of \$200. The City also provides setup of the Community Center using your choice of two floor plans for an advance payment of \$75. A WEEK ADVANCE NOTICE IS REQUIRED.

Clean up after event fee - \$200	_____
Setup fee - \$75	_____
GRAND TOTAL	_____

FLOOR PLAN CHOSEN (U Shape - A ___ or Horizontal - B ___)

All required deposits paid to reserve a scheduled date. Deposits can be paid in cash or by check made **payable to: City of Cottondale**. Rental fee is paid when key is picked up for the event. Money orders NOT accepted for deposits.

Anyone violating the rules established for renting the Community Center is subject to forfeiting the deposit. This also includes not putting the chairs &/or tables back in storage.

GARBAGE CANS (USE BAGS IN CANS) ARE TO BE EMPTIED IN DUMPSTER BEHIND THE BUILDING.

Bring proof of a valid driver license before getting the key to the building.

When the keys are returned and the Community Center has been inspected and found clean and not damaged, the deposit will be returned to the person who rented the building. If there are violations of the rules and regulations, there is a possibility the deposit will be forfeited and NOT returned.