

# RESOLUTION NO. 2024-16

## A RESOLUTION OF THE CITY OF COTTONDALE OF JACKSON COUNTY, FLORIDA, ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2024-2025; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Cottondale of Jackson County, Florida on September 23rd, 2024, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the City of Cottondale of Jackson County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2024 - 2025 in the amount **\$13,788,192.00**.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Cottondale of Jackson County, Florida, that:

1. The Fiscal Year 2024-25 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED** at a public hearing this 23rd day of September, 2024.

Time Adopted \_\_\_\_\_ PM

\_\_\_\_\_  
James A. Elmore, Mayor

ATTEST:

\_\_\_\_\_  
Sherri McBride, Clerk

**CITY OF COTTONDALE  
FISCAL YEAR 2024-2025 BUDGET**

<b>GENERAL FUND</b>		
<b>ANTICIPATED REVENUES</b>		<b>FY 2024-25</b>
Taxes Millage per \$1,000		
Ad Valorem Tax 4.3100 to 4.50	311100.000	100,936
Franchise Tax Electric	313100.000	80,000
Utility Tax Electric	314100.000	60,000
Communication Service Tax CST	315100.000	39,089
Occupational Licenses	321100.000	1,600
One Cent Discretionary Sales	335100.000	127,177
State Revenue Sharing	335120.000	66,325
Mobile Home Licenses	335140.000	725
Alcohol Beverage License	335150.000	425
Half Cents Sales Tax	335180.000	57,332
County Shared Public Safety	337200.000	20,000
County Shared Recreation	337700.000	4,000
Reports, Copies, Fees, Etc.	341901.000	200
Fire Surcharge	342200.000	15,350
Fines & Forfeitures	359100.000	13,200
Law Enforcement Education	359102.000	615
Law Enforcement Automation	359101.000	3,240
Interest Income	361100.000	50
Rental Income	362100.000	600
Minor Development Orders	363203.000	600
Other Income	369900.000	2,000
Other Income - Police	369901.000	50
Mosquito Control	342900.000	0
<b>General Funds Revenue</b>		<b>593,514</b>
<b>Carry-over General Fund</b>		<b>8,880</b>
<b>Donated Promotional Carry over</b>		<b>1,300</b>
<b>Carry-over PD Machinery Equipment</b>		<b>12,000</b>
<b>ARPA - SALARIES</b>		<b>15,000</b>
<b>TOTAL REVENUE</b>		<b>630,694</b>

**GENERAL FUND EXPENDITURES**

		<b>FY 2024-25</b>
<b>ADMINISTRATION</b>		
Commissioner Salaries	513110.130	4,620
Regular Salaries - w/raises	513120.130	117,853
Social Security	513210.130	9,358
Retirement	513220.130	4,047
Group Health Insurance	513230.130	28,095

Workmen's Comp Insurance	513231.130	3,294
Professional	513310.130	4,200
Accounting/Auditing	513320.130	15,000
Contract Services	513340.130	3,800
Travel Per Diem	513400.130	1,700
Communication	513410.130	3,600
Postage	513420.130	1,250
Utilities (Water & Electric)	513430.130	5,575
Insurance	513450.130	15,187
Repair & Maintenance	513460.130	6,500
Promotional Activities	513480.130	2,100
Other Expenses	513490.130	300
Training & Elections		700
JCEDC		1,692
Office Supplies	513510.130	2,800
Operating Supplies	513520.130	725
Books, Membership, Etc.	513540.130	5,500
Machinery & Equipment	513640.130	2,000
<b>Total Administration</b>		<b>239,896</b>
<b>POLICE DEPARTMENT</b>		<b>FY 2024-25</b>
Salaries	521120.210	133,567
Special Pay (Incentive)	521130.210	0
Other Salaries	521131.210	7,500
Social Security	521210.210	9,136
Retirement	521220.210	3,000
Group Health Insurance	521230.210	42,042
Worker's Comp - Police	521231.210	8,838
Professional Services	521310.210	500
Accounting/Auditing	521330.210	2,000
Contract Services	521340.210	4,600
Communication	521410.210	5,963
Postage	521420.210	200
Utilities (Water & FPU)	521430.210	3,600
Insurance	521450.210	16,778
Repairs & Maintenance-Vehicles	521460.210	8,000
Other Expenses	521490.210	500
Office Supplies	521510.210	1,200
Operating Supplies	521520.210	12,500
Books, Membership, Etc.	521540.210	1,000
Aide to Private Organizations	521820.210	1,000
Machinery & Equipment	521640.210	12,000
<b>Total Police Department</b>		<b>273,924</b>
<b>FIRE DEPARTMENT</b>		<b>FY 2024-25</b>
Workmen's Comp Insurance	522231.220	3,713

Accounting / Auditing		1,500
Contract Services	522340.220	200
Communication	522410.220	990
Utilities (Water & Electric)	522430.220	3,045
Insurance	522450.220	16,700
Repair & Maintenance	522460.220	7,000
Other Expense	522490.220	200
Training		1,300
Office Supplies	522510.220	200
Operating Supplies	522520.220	5,000
Books, Membership, Etc.	522540.220	2,950
Machinery & Equipment	522640.220	12,000
<b>Total Fire Department</b>		<b>54,798</b>

<b>CULTURE/RECREATION/PARK</b>		<b>FY 2024-25</b>
Utilities	572430.720	26,000
Contract Services	572440.720	400
Insurance	572450.720	14,628
Repair and Maintenance	572460.720	6,000
Operating Supplies	572520.720	1,500
<b>Total Culture/Recreation/Park</b>		<b>48,528</b>
<b>ANIMAL CONTROL</b>		
Contract Services	562340.621	800
Operating Supplies	562520.621	100
<b>TOTAL ANIMAL CONTROL</b>		<b>900</b>
<b>STREET</b>		
Utilites (State Rev. Sharing)	581300.000	12,648
<b>TOTAL STREET</b>		<b>12,648</b>
<b>Total General Revenue</b>		<b>630,694</b>
<b>Total General Expenditures</b>		<b>630,694</b>
<b>Difference in Revenue and Expenditures</b>		<b>0</b>

<b>TRANSPORTATION FY 2024-25</b>		
<b>TRANSPORTATION FUND</b>		
<b>ANTICIPATED REVENUES</b>		<b>FY 2024-25</b>
9th Cent Gas Tax	312300.000	6,000
5th Cent Local Option Fuel Tax	312200.000	34,771
State Revenue Tranfer In	381100.000	12,648
County 5 Cent Local Option Fuel Tax 2024		17,754
DOT Street Lighting Maintenance	343901.000	12,690
Interest Income	361100.000	10
<b>Total Transportation Revenue</b>		<b>83,873</b>

Carry Over		13,602
FEMA FUNDS		47,000
<b>Total Transportation Funds Revenue</b>		<b>144,475</b>

<b>TRANSPORTATION EXPENDITURES</b>		<b>FY 2024-25</b>
Salaries - Clemmons / Nathan	541110.410	31,617
Social Security	541210.410	2,514
Worker's Comp Insurance	541231.410	2,576
Professional Fees	541310.410	0
Communication	541410.410	0
Utilities	541430.410	46,333
Insurance	541450.410	320
Repairs & Maintenance	541460.410	11,000
Other Expenses	541490.410	0
Operating Supplies	541520.410	3,115
Grant Interest CDBG-DR Caney Pond	541720.410	
FEMA - ROADS	331502.000	47,000
<b>Total Transportation Expenses</b>		<b>144,475</b>
<b>Total Transportation Revenue</b>		<b>144,475</b>
<b>Difference in Revenue and Expenditures</b>		<b>0</b>

### ENTERPRISE FUND FISCAL YEAR 2024-25

<b>ENTERPRISE FUND</b>		<b>FY 2024-25</b>
<b>ANTICIPATED REVENUE</b>		
Water Fees	343300.000	230,863
Back Flow Preventor (Water Revenue)	343303.000	3,423
Garbage	343400.000	185,085
Sewer Fees	343500.000	310,858
Late Fees (Revenue split W/S)	343903.000	11,000
Other Income	344901.000	500
Interest Income (Revenue split W/S)	361100.000	490
<b>Enterprise Revenue</b>		<b>742,219</b>
<b>Total W/S Carry Over</b>		<b>10,981</b>
<b>Total Carry Over Garbage</b>		<b>0</b>
<b>FEMA Carry Over</b>		<b>0</b>
<b>WATER RESERVES TRANSFER IN</b>		<b>12,000</b>
<b>SEWER RESERVES TRANSFER IN</b>		<b>35,000</b>
<b>ARPA - UTILITY SOFTWARE</b>		<b>12,075</b>
<b>ARPA - SALARIES</b>		<b>12,500</b>
<b>Total Enterprise Revenue</b>		<b>824,775</b>
<b>Total Expenditures</b>		<b>726,815</b>
<b>Debt Services Water</b>		<b>24,528</b>
<b>Debt Services Sewer</b>		<b>74,631</b>

<b>Total Enterprise Expenditures</b>		<b>824,775</b>
<b>Difference Revenue and Expenditures</b>		<b>0</b>

<b>ENTERPRISE FUND EXPENDITURES</b>		
<b>FEMA</b>		
<b>WATER DEPARTMENT</b>		<b>FY 2024-25</b>
Regular Salaries - Wilson	533120.330	36,242
Social Security	533210.330	2,882
Retirement Wilson	533220.330	1,821
Group Health Insurance	533230.330	27,785
Worker's Comp	533240.330	2,575
Professional Services	533310.330	2,025
Accounting/Auditing	533320.330	3,500
Contract Service	533340.330	45,115
Communication	533410.330	5,091
Utilities	533430.330	22,226
Insurance	533450.330	16,515
Repairs & Maintenance	533460.330	11,668
Other Expenses	533490.330	500
Office Supplies	533510.330	150
Operating Supplies	533520.330	4,416
Postage	533511.330	744
Books, Membership	533540.330	8,462
Chemicals	533639.330	4,125
Machinery & Equipment	533640.330	10,050
Bad Debts	533951.330	1,250
Internal Transfers Water Reserves	581200.810	2,500
<b>Total Water Department</b>		<b>209,642</b>
<b>Debt Services</b>		<b>23,329</b>
<b>TOTAL EXPENDITURES</b>		<b>232,971</b>
<b>TOTAL REVENUE</b>		<b>230,863</b>
Difference = Carryover		-2,108

<b>SANITATION DEPARTMENT</b>		
		<b>FY 2024-25</b>
Regular Salaries - Early	534120.340	34,947
Social Security	534210.340	2,778
Retirement	534220.340	1,747
Worker's Comp	534240.340	2,575
Contract Services	534340.340	126,446
Insurance	534450.340	14,846
Other Expenses	534490.340	0
Postage	534511.340	183
<b>TOTAL EXPENDITURES</b>		<b>183,522</b>
<b>TOTAL REVENUE</b>		<b>185,085</b>

Difference = Carryover Garbage		1,563
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<b>SEWER DEPARTMENT</b>		<b>FY 2024-25</b>
Regular Salaries - Floyd	535120.350	54,470
Social Security	535210.350	4,330
Retirement	535220.350	665
Group Health Insurance	535230.350	27,785
Worker's Comp	535240.350	2,575
Professional Services	535310.350	2,500
Accounting/Auditing	535320.350	3,500
Contract Services	535340.350	31,642
Communication	535410.350	1,187
Utilities	535430.350	60,207
Insurance	535450.350	16,515
Repair & Maintenance	535460.350	29,400
Other Expenses	535490.350	500
Office Supplies	535510.350	525
Postage	535511.350	744
Operating Supplies	535520.350	3,900
Book, Memberships	535540.350	8,388
Chemicals	535639.350	8,568
Machinery & Equipment	535640.350	31,000
Bad Debt		1,250
WWTP 10 Yr Permit		35,000
Internal Transfers Sewer Reserves		9,000
<b>Sewer Department Expenditures</b>		<b>333,651</b>
<b>Debt Services</b>		<b>74,631</b>
<b>TOTAL EXPENDITURES</b>		<b>408,282</b>
<b>TOTAL REVENUE</b>		<b>310,858</b>
Difference = Carryover		-97,424

<b>DEBT SERVICES</b>			<b>FY 24-25</b>
Principle Debt Service - Berkadia (USDA)Water Bond Sinking Enterprise 1986 Loan #01-026490-4	533710.330	WATER BOND INTERNAL TRANSFER	12,000
Interest - USDA	533720.330	WATER BOND INTERNAL TRANSFER	
Sewer Bond Sinking (\$5450 transfer) USDA 1999 Loan # 09-032-0596002868	535710.350	SEWER BOND INTERNAL TRANSFER	29,000
Sewer Bond Sinking Loan # 09-032-0596002868 Interest	535720.350	SEWER BOND INTERNAL TRANSFER	29,160
<b>DEBT SERVICE TRANSFERS TO SRF-WWTP</b>	<b>581500.810</b>	<b>TRANSFERS</b>	
Water Tank WT (CDG) \$800 Transfer #320370 Payment FDEP	533652.330	WATER	9,573
Debt Service Transfer (\$1373) #WW320312	535652.350	SEWER	16,471
CWSRF #320390 SPRAYFIELD RENOVATION Payment FDEP	533652.330 /651	WATER	1,756

<b>Total Transfers Budget Amount</b>	581500.810		27,800
<b>Total Other Expenses</b>			<b>97,960</b>

**FY 2024-25 Grants**

Hometown Revitalization M0042 CDBG-HR 80%			1,432,718
RIF 50%			1,000,000
Caney Pond Project M0019 CDBG-DR			3,977,131
Community Center CDBG-CV			1,239,874
CW SRF - Clean Water State Revolving Fund			0
SCOP - ZION			314,357
SCOP - Thomas			
CDBG-DR M0165 75%			1,499,228
CDBG-DR M0170 75%			723,788
CDBG-DR MT141 Potable Well System 75%			75,000
CDBG-DR MT144 Critical Facilities 75%			75,000
FRDAP			200,000
HMGP 4399-095-R Sprayfield Generator 100%			301,907
CDBG MATCH M0158			100,636
HMGP 4399-090-R Lift Station Generators			300,085
CDBG MATCH M01059			75,021
HMGP 4399-143-R Critical Facility Generator			271,942
CDBG MATCH M0144			67,986
RIF Sprayfield Search Grant D0238			300,000
<b>Grant Total Revenues</b>			<b>11,954,673</b>
<b>Grant Total Expenditures</b>			<b>11,954,673</b>
<b>Grant Total Difference</b>			<b>0</b>

<b>OTHER FUNDS</b>			
ARPA FUNDS Carry Over - Allocated CWSRF			0
ARPA FUNDS Unallocated Expenditures			185,000
TRANSFER TO WS REVENUE FOR SALARIES			12,500
TRANSFER TO WS REVENUE FOR UTILITY BILLING SW			12,075
TRANSFER TO WS REVENUE FOR AUDITING			9,000
TRANSFER TO GENERAL FOR SALARIES			15,000
<b>ARPA FUNDS TOTAL</b>			<b>233,575</b>

<b>Grand Total Revenues City of Cottdale</b>			<b>13,788,192</b>
<b>Grand Total Expenditures City of Cottdale</b>			<b>13,788,192</b>
<b>Grand Total Difference City of Cottdale</b>			<b>0</b>